

RESTORATION HARDWARE

MEASURING WORKSHEET: SHADES + BLINDS

DATE _____ LEAD# _____

Client Name:	Client Signature:
Technician Name / Phone:	Technician Signature:

* Both parties must sign this form, and by doing so, agree to the terms + conditions on the reverse side.

Client Address:	Client Phone:
Client Email:	Designer or Associate Name / Gallery Location:

Qty	Room / Label	Product	Fabric	Color	Mount Type		Width	Length	Depth	Lining (Roman Only)			Control Position		Roll Type (Roller / Solar Only)	
					Inside	Outside				Unlined	Privacy	Blackout	L	R	REG	REV
1					IM	OM				U	P	B	L	R	REG	REV
2					IM	OM				U	P	B	L	R	REG	REV
3					IM	OM				U	P	B	L	R	REG	REV
4					IM	OM				U	P	B	L	R	REG	REV
5					IM	OM				U	P	B	L	R	REG	REV
6					IM	OM				U	P	B	L	R	REG	REV
7					IM	OM				U	P	B	L	R	REG	REV
8					IM	OM				U	P	B	L	R	REG	REV
9					IM	OM				U	P	B	L	R	REG	REV
10					IM	OM				U	P	B	L	R	REG	REV
11					IM	OM				U	P	B	L	R	REG	REV
12					IM	OM				U	P	B	L	R	REG	REV
13					IM	OM				U	P	B	L	R	REG	REV
14					IM	OM				U	P	B	L	R	REG	REV

* Roller materials have maximum widths, in areas with wide widths, it may be necessary to split the area into multiple shades side by side (please keep this in mind when providing measurements, as a breakdown of wide widths will be necessary).
 * If you move forward with professional installation, those fees will be based on the product and dimensions ordered and charged separately.

SPECIAL NOTES:

SPECIAL INSTRUCTIONS				ESTIMATED TIMES			
Insurance Needed	<input type="checkbox"/>	Floor Unlevel	<input type="checkbox"/>	Take Down Old Blinds	<input type="checkbox"/>	1 hr	<input type="checkbox"/>
Concrete	<input type="checkbox"/>	No Door Man	<input type="checkbox"/>	Ceiling Unlevel	<input type="checkbox"/>	1 - 2 hr	<input type="checkbox"/>
Metal	<input type="checkbox"/>	6 ft Ladder	<input type="checkbox"/>	Window Frame Unlevel	<input type="checkbox"/>	2 - 3 hr	<input type="checkbox"/>
Wood	<input type="checkbox"/>	Little Giant	<input type="checkbox"/>	High Wire	<input type="checkbox"/>	3 - 4 hr	<input type="checkbox"/>
						4 - 5 hr	<input type="checkbox"/>

CONTACT INFORMATION
 phone: 888.669.2809 | fax: 800.313.5010 | email: measure@restorationhardware.com

INSIDE MOUNT WORKROOM DEDUCTION CHART

Product	Total Deduction
Roller + Solar Shades	1/8"
Roman Shades	3/8"
Wood Blinds	1/2"

* Note: Roller / Solar shade fabrics will be approximately 1 1/4" narrower than your ordering width to allow for brackets. If concerned over resulting light gap please select outside mount.

STANDARD MOUNTING DEPTH REQUIREMENTS

Product	Min Depth Required For Secure Inside Mount	Min Depth Required for Flush Inside Mount	Min Space Required For Outside Mount
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ROMAN SHADES

Standard Cord Lock	3/4"	2"	2 1/4"
W/ Continuous Loop Control	1"	2 3/4"	2 1/4"

ROLLER + SOLAR SHADES

	3/4"	2 1/4"	2 1/4"
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WOOD BLINDS

2" Wood	1 1/2"	2 3/4"	2 3/4"
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Please note: Some roller materials may have maximum widths, in areas with wide widths, it may be necessary to split the area into multiple shades side by side. In this case, multiple shades under one valance may be possible. Contact Client service for special requests.

TERMS + CONDITIONS

Professional measurers / installers found through this professional network are not employees nor agents of Restoration Hardware. Any work provided by a professional referred through this service is on a contractual basis between the Client and the professional.

Please know, these installers are independent contractors that may have their own terms + conditions related to their service. If you have any questions at all on their terms + conditions, please do not hesitate to contact us.

ALL FEES FOR INSTALLATION SERVICES ARE TO BE PAID DIRECTLY TO THE INSTALLER.

Best Practices:

Product Selection + Measurements: Different products may have different required measurements. The professional will take product specific measurements and in the event that a product selection changes this must be discussed to ensure that new measurements do not need to be taken. In the event that a return visit is required, additional fees may apply.

Scheduling An Installation: Once all product has arrived please call the same professional who performed the measurement. This will ensure that they are familiar with the order and that the install will go as smoothly as possible. Please make sure that all products are on site prior to scheduling an install as in the event the installer arrives on site and all products are not there a return trip (and charge) may be required.

Preparing The Site: Prior to the installer arriving please make sure to remove all "breakables" from areas where the installer will be working and secure all pets. All installers are neat, professional and extremely respectful to your home but cannot be responsible for accidental breaks, damages, scratches which are the result of cluttered or unsafe work conditions.

Expect Some Debris: After an installation, cardboard, paper, plastic and perhaps your old window treatment will remain. The installer may not be able to take this debris away but they will always neatly break it up / bag it and leave it in a suitable area in home.

Cancellation Policy: In the event you need to cancel an installation please contact the installer directly as soon as possible. A minimum of 48 hrs prior notice is required. Cancellation fees are determined by the individual installer.

NEXT STEPS

Now that you have been measured, ordering your custom shades / blinds couldn't be easier: Choose from the following 3 options below.

- 1. ORDER ONLINE USING THIS MEASUREMENT SHEET:** If you are now sure of what you want and have had the appropriate measurements taken, you can order online 24/7 by going to www.RestorationHardware.com. Simply follow the step by step instructions to place your order. Remember expert assistance is always a click or call away!
- 2. BRING THIS MEASUREMENT SHEET TO A GALLERY:** If you would like to visit a gallery for guidance, our sales team can assist you with placing your order and answer any outstanding questions you may have.
- 3. ORDER BY PHONE:** Feel free to reach out to our team of experts who will be happy to assist you with your order. A copy of your measurements will be sent to our custom shade dept. within 48 hrs and our team of experts will be happy to assist you every step of the way. 888.669.2809

Note: If using a professional installer, please make sure you have received all products before scheduling an installation. Different types may ship from workrooms in different states.

Have a question? Need advice? Want a second opinion? We can help! 888.669.2809