

HARDWARE DEDUCTION CHART

Drapery Hardware	Wall Mount: Pinch, Tailored, Ripple Fold Top of Pole to Top of Drapery	Ceiling Mount: Pinch, Tailored, Ripple Fold Top of Pole to Top of Drapery	Wall Mount: Grommet Top of Pole to Top of Drapery	Ceiling Mount: Grommet Ceiling to Top of Drapery
Decorative Hardware Collection	- 1 3/4"	- 3 1/4"	+ 1"	+ 1"
Rail Collection – 1 3/16" Diameter (PP/TP)	- 1 1/4"	- 3"	N/A	N/A
Rail Collection- 1 3/16" Diameter (RF)	- 1 1/2"	- 3 1/4"	N/A	N/A
Custom Track collection (RF)	- 1 1/4"	- 1 1/4"	N/A	N/A
Custom Track Collection (PP/TP)	- 1/4"	- 1/4"	N/A	N/A

Please Note: Wall mount bracket rises 5/8" above pole. | Please Note: Standard returns are 43/4" deep on Room & Board drapery. Custom return sizes available upon request.

DRAPERY RETURNS

Returns
Standard Return is 43/4"

Double Bracket Returns

Inner Drapery 3 1/4"
Outer Drapery 8"

TERMS + CONDITIONS

Professional measurers / installers found through this professional network are not employees nor agents of Room and Board. Any work provided by a professional referred through this service is on a contractual basis between the customer and the professional.

ALL FEES FOR INSTALLATION SERVICES ARE TO BE PAID DIRECTLY TO THE INSTALLER.

Best Practices:

Product Selection + Measurements: different products may have different required measurements. The professional will take product specific measurements and in the event that a product selection changes this must be discussed to ensure that new measurements do not need to be taken. In the event that a return visit is required, additional fees may apply.

Scheduling An Installation: once all product has arrived please call the same professional who performed the measurement. This will ensure that they are familiar with the order and that the install will go as smoothly as possible. Please make sure that all products are on site prior to scheduling an install as in the event the installer arrives on site and all products are not there a return trip (and charge) may be required.

Preparing The Site: prior to the installer arriving please make sure to remove all "breakables" from areas where the installer will be working and secure all pets. All installers are neat, professional and extremely respectful to your home but cannot be responsible for accidental breaks, damages, scratches which are the result of cluttered or unsafe work conditions.

Expect Some Debris: after an installation, cardboard, paper, plastic and perhaps your old window treatment will remain. The installer may not be able to take this debris away but they will always neatly break it up / bag it and leave it in a suitable area in home.

Cancellation Policy: in the event you need to cancel an installation please contact the installer directly as soon as possible. A minimum of 48 hrs prior notice is required. Cancellation fees are determined by the individual installer.

* Please know, these installers are independent contractors that may have their own terms + conditions related to their service. If you have any questions at all on their terms + conditions, please do not hesitate to contact us.

NEXT STEPS

Now that your measurement is complete, ordering your custom window treatments couldn't be easier.

- 1. BUILD YOUR ORDER:** A copy of your measurements will be sent to us for review. We will contact you to review your options and assist you in placing your order. You can also feel free to give us a call or stop by a showroom.
- 2. PLACE YOUR ORDER:** After you have approved your order and payment has been submitted, production will begin immediately. You will receive a tracking # once your order ships.
- 3. INSTALL:** After your entire order has arrived (you may receive multiple shipments), you can either install yourself (following our easy to follow step-by-step instructions included with each product) or directly contact the same professional that measured your windows to set up an appointment. We strongly suggest using the same installation company for both measure and install as they will be most familiar with your project and will guarantee their measurements.

Installation fees are NOT included with your order and all fees for this service are paid directly to the professional installer.

We stand behind every product we make. If it doesn't meet your expectations, we'll work with you to make it right. For details visit: www.roomandboard.com