

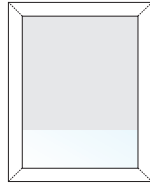
WOVEN WOOD SHADES MEASURE INSTRUCTIONS

ORDER IN 5 EASY STEPS

1. Select Mount Type:

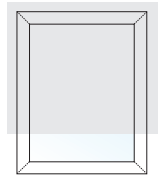
Inside:

- Mounted within the window frame
- Provides a clean, built-in look
- Great way to leave attractive woodwork exposed
- If window frame isn't deep enough please select outside mount



Outside:

- Great option when there is not enough depth for an inside mount
- Mounted to the wall, ceiling or molding surface surrounding the window
- Often used to make the window appear larger or to hide a less attractive window or door
- No minimum depth requirement

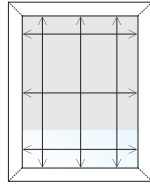


2. Measure:

Inside:

Step 1: Measure the inside width at 3 locations – the top, middle and bottom. Record the smallest of the 3 measurements. This is your ordering width. We will make the necessary deductions (approx. $\frac{3}{8}$ " – $\frac{1}{2}$ ").

Step 2: Measure the height at 3 locations – the left side, middle and right side. Record the largest of the 3 measurements. This is your ordering length.

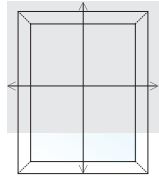


Outside:

Step 1: Measure the width of the area you wish to cover. If space allows we recommend adding 2–3" (1–1½" each side) to this measurement to help eliminate light seepage. This is your ordering width and will be the overall measurement of the shade.

Step 2: Measure the height of the area you wish to cover. This is your ordering length.

* For additional features with upholstered valance, valance will be 1" wider due to returns.



3. Select Control Type:

Standard Cord Lock:

- Allows you to raise and lower shade and lock in place
- As shade is raised, cord length increases
- Cleat included to wrap cord around for clean look and child safety
- No charge

Continuous Loop:

- Continuous beaded chain allows for easy operation
- The chain always remains the same length regardless of shade position
- Makes operating larger shades easier
- Surcharge applies

4. Select Control Position: Left or Right

- This is the side of the shade that your control will hang from (left or right)
- Consider any obstacles that may interfere with operation (door handle, window opener, furniture location, etc.)

5. Select Lining Option:

Lining refers to a fabric sewn to the back of the shade to protect it from the sun, improve insulation, add body, and provide privacy by reducing the amount of light that travels through the body of the window treatment.

Unlined:

- No lining added to your window treatment
- Preserves the natural transparency of the material
- The rings sewn to the back of the shade and the lifting strings/mechanism may be visible due to the sheerness of fabric selected. If this is a concern, adding a lining is recommended.

Privacy Lining:

- Offers privacy and provides light control
- Helps protect the material from fading due to sunlight

Note: With sheer materials, you may still see the shadow of the rings and lifting cords on the back of the shade during the daytime. If this is a concern, consider blackout lining.

Blackout Lining:

- Blocks 99% of light for complete privacy and great insulation.
- Great for bedrooms, media rooms, or wherever light blockage is desired.

Mounting Requirements:

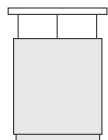
Product	Minimum Depth to Install	Minimum Depth for Flush Mount	Minimum Space for Outside Mount
Woven Wood Shades (with standard cord lock)	$\frac{3}{4}$ "	2"	$2\frac{1}{4}$ "
with optional features (including a valance)	$1\frac{1}{4}$ "	3"	$2\frac{1}{4}$ "

Please note: Woven Woods Shades have an option for a smaller headrail, minimizing the depth needed for flush mount. Contact customer service for special requests.

+ Optional Feature:

Top Down /Bottom Up:

- Dual operation allows you to control privacy while still allowing light in
- Shade can be lowered from the top down and raised from the bottom up
- Not available with continuous loop control
- Surcharge applies



2 Shades on 1 Headrail:

- 2 shades hang from the same headrail and operate independently
- Total width you provide will be divided equally (contact us for special requests)
- Small gap (approx. $\frac{1}{2}$ ") will exist between the 2 shades
- Surcharge applies
- Controls will be positioned on the outside of each shade

